PSS Shared Lives Guidance

**License Agreement for Shared Lives**

This license agreement explains the basis on which a person can live in a Shared Lives carer’s home. The person will have a separate agreement with PSS Shared Lives scheme (called the ‘Arrangement Agreement’) which describes the care or support services they will receive.

This agreement is between:

The householder [Shared Lives carer(s) name]……………………………………………

Address

And the licensee (name of the person using the service)

The licensee will occupy a single/shared room and will have the shared use of

The room is furnished in accordance with the attached inventory.

Aims of the PSS Shared Lives scheme

**1.0 Weekly charge**

The total weekly charge is £………………… payable in advance every ……………….. If it is necessary to increase the charge, one month’s notice will be given.

**1.1 Services**

The householder shall provide the following services which are included in the charge.

**1.2 Meals**

The following meals will be provided and are included in the charge.

**2.0 The Householder’s Responsibilities**

2.1 The householderwill respect a person’s right to privacy except where he/she requires access to inspect the condition of the room or to carry out repairs or other work or to provide any of the services described above. The person will be informed in advance when access is required.

2.2 The householderwill pay the water rates, utility bills and other charges collected from the person and due to the local authority, water authority or other body.

2.3 The householder will keep the house, all internal and external fixtures, fittings, furniture and electrical appliances in good repair and in safe condition.

2.4 The householderwill insure the house, furniture, fixtures and fittings for the full reinstatement value.

2.5 The householder will ensure that the communal areas of the premises are regularly cleaned and will provide you with clean bedding.

**3.0 The Licensee’s Responsibilities**

3.1 The person / licensee must pay the weekly charge in advance.

3.2 The person / licensee must not invite visitors to the house without the consent of the householder and the licensee is responsible for the behaviour of their visitors at the house.

3.3 The person / licensee must not cause nuisance or annoyance through noise or unruly behaviour to the householder or members of the household or others living nearby.

3.4 The person / licensee must not cause damage to the house or to the householder’s fixtures, fittings or furniture.

3.5 Pets or other animals are not allowed without the permission of the householder.

3.6 The person / licensee must keep the room reasonably clean and tidy, assist in keeping the communal areas clean and tidy and report any repairs to the householder.

3.7 The person / licensee must comply with the rules for fire safety and for other health and safety matters and not engage in any conduct or activity which is likely to endanger the health and safety of the householder or any other member of the household.

3.8 The person / licensee must inform the householder if they intend to be away from the room overnight.

3.9 The person / licensee is responsible for insuring their personal possessions.

**4.0 Ending the Licence**

4.1 When a person / licensee wishes to leave they must give the householder at least 14 days/one month’s notice in writing.

4.2 The householder can end the licence by giving the person / licensee 14 days/one month's notice to vacate the room.

4.3 If the person / licensee breaks any of the terms of this agreement, the householder will give them ……………….notice.

4.4 In the case of serious nuisance, disruptive or violent behaviour or harassment the householder reserves the right to ask the person / licensee to leave immediately.

**5.0 Signature of the parties**

 Signed by the householder

 ……………………………………………………….. (Name)

 …………………………………………………………Date

 Signed by the licensee

 ……………………………………………………….. (Name)

 …………………………………………………………Date